

# ST. JOSEPH'S INTERNATIONAL SCHOOL

## NON-TEACHING JOB APPLICATION FORM

(Please Fill in your own hand writing)

1. Post Applied For: - \_\_\_\_\_

PHOTO

## 2. GENERAL INFORMATION

a. Name \_\_\_\_\_

b. Father's/ Husband's Name \_\_\_\_\_

c. Address \_\_\_\_\_

d. Contact No. (R): \_\_\_\_\_ Mobile (P): \_\_\_\_\_

e. Date of Birth : \_\_\_\_\_ E-mail ID : \_\_\_\_\_

3. Marital Status : Single/ Married

Spouse Name \_\_\_\_\_ Educational Qualification: \_\_\_\_\_

Work Address \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

4. Details Of Children

No. Of Children \_\_\_\_\_ Son(s) \_\_\_\_\_ Age \_\_\_\_\_ Daughter(s) \_\_\_\_\_ Age \_\_\_\_\_

School / College if studying \_\_\_\_\_

5. Give three reference of permanent residents of Hisar and having their own house

a. Name : \_\_\_\_\_ Phone/Mobile \_\_\_\_\_

Address: \_\_\_\_\_

How do you know the person and since how long ? \_\_\_\_\_

b. Name: \_\_\_\_\_ Phone/mobile \_\_\_\_\_

Address \_\_\_\_\_

How do you know the person and since how long ? \_\_\_\_\_

c. Name: \_\_\_\_\_ Phone/mobile \_\_\_\_\_

Address \_\_\_\_\_

How do you know the person and since how long ? \_\_\_\_\_

## ACADEMIC INFORMATION

Qualification	Year Of Passing	Subject Offered		School/College/Univ. (Name) State	%age	Medium of Instruction
		Languages	Other Subjects			
10 <sup>th</sup>						
12 <sup>th</sup>						
Graduation						
Any Other						

## DETAILS OF WORK EXPERIENCE

Name of School/Institution	Designation & Assignments	From	To

**Note : Please enclose certified photocopies for the qualifications & experience**

6. Present Salary \_\_\_\_\_ 8. Salary Expected \_\_\_\_\_

7. Mention the assignments/responsibilities which you have handled earlier:

a. \_\_\_\_\_

b. \_\_\_\_\_

8. Have you ever been involved in any of the police cases? (Yes/No) \_\_\_\_\_ (If any, Please mention below)

**Note :- If selected, Please submit your Police verification with your documents.**

9. If selected, how much time would you need to join? \_\_\_\_\_

10. Mention any course/ Studies you are pursuing at present. Will you need any leave on this account?

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11. Declaration:

I hereby certify that all statements made and information given by me in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the School and my candidature/ appointment shall automatically stand cancelled/ terminated

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Full Signature of the Applicant): \_\_\_\_\_

